SINGLE ORIGIN

Reservations NON-EXCLUSIVE

10-20 Pax AT THE HIGH TABLE or RESERVING TABLES ANYWHERE (large groups)

WEEKDAYS - (MONDAY- THURSDAY)
650/person (650 consumable)
MAX 3 HOURS

WEEKEND - (FRIDAY - SUNDAY)
900/person (900 consumable)
MAX 2.5 HOURS

DOWN PAYMENT (50%) NECESSARY TO CONFIRM RESERVATION.

EXCLUSIVE PACKAGES

(SINGLE ORIGIN-BGC)
Weekdays (Monday- Thursday)

INSIDE (40-45PAX)	OUTSIDE (40-45PAX)
45,000 for 3hrs (35,000 consumable)	15,000 for 3hrs (12,000 consumable)
12,000 additional hr (10,000 consumable)	6,000 additional hr (5,000 consumable)

Weekends (Friday-Sunday)

INSIDE (40-45PAX)	OUTSIDE (40-45PAX)
50,000 for 3hrs (40,000 consumable)	25,000 for 3hrs (20,000 consumable)
15,000 additional hr (12,000 consumable)	8,000 additional hr (6,000consumable)

*Rental of Sound Equipment: Mixing Board, 1 Speaker, 1 Speaker Stand and cables = Php 6,000.

SINGLE ORIGIN

STORE OVERVIEW





SINGLE ORIGIN

TERMS AND CONDITIONS

1. A down payment of 50% of the TOTAL AMOUNT OF ORDER is required upon placement of the order.

2. To confirm your reservation, we will require a non-refundable earnest deposit of 50%

3. The FULL PAYMENT shall be remitted on the day of the event.

4. BANK DETAILS:

   BDO Savings Account Name: Single Origin Coffee and Tea Inc.

   Account Number: 007260084151

   BDO Branch: Bonifacio Global City-Burgos Circle

5. An additional service charge is inclusive to the total consumable of 10%

6. Should the cancellation be made three (3) days prior to the function, a fee equivalent to 50% of banquet charges, based on the minimum guaranteed number of persons shall be imposed.

7. Food and Beverage Arrangement:

Food & Beverages will be deducted to the consumables. We can arrange dishes good for one person or we can serve dishes good for sharing per table which can be discussed for further discussion.
Pre-orders for food & beverage are required for stock checking especially for kitchen preparations before the events, since all dishes are subject to cooking time, as for the drinks we can take the orders on the day itself but items are subject to availability. Exceeding consumables will be added to total cost.

Food and drinks may be served via BUFFET SETUP, FAMILY STYLE, or PER PERSON depending on the preferred arrangement of the client and with the careful coordination with the Events Coordinator in arrangement with Executive Chef, for the purpose of reaching the best quality and efficiency of service

Corkage may apply for food and equipment that is brought by the client.

8. Beverage Requirements:

To confirm your reservation, we will require a non-refundable earnest deposit of 50% at least 1 week before the event. Otherwise, we will automatically release the space for other bookings. Balance and incidentals should be settled in full right after the event in cash or credit card only.

9. Room Arrangements:

Our Main dining area inside is the only space provided for your event; outside seats and comfort rooms are available for other reservations and walk in guests.

Setting up of equipment and other props should be prepared within the reservation time.

10. In the event an unforeseen circumstance shall prevent the holding of the client's event such as Force majeure, brown-outs or coup d' etat, the restaurant shall not be held liable. The deposit made will be refunded partially, less the cost of the expenses incurred as applicable However, should the customer wish to postpone the event to a later date, confirmation will depend upon the availability of the restaurant to accommodate the request. All deposits made may be applied to the rescheduled venue, less the expenses incurred for the day of the event.

11. It is understood that both parties, SINGLE ORIGIN and the client have the provisions in this contract and agree to abide by the condition set forth.

CONFORME :

NAME OF CLIENT MARKETING MANAGER